

Manuscript preparation

The editorial team reserves the right to abridge and amend the received texts (including titles). The authors of the paper are responsible for the rights to quote other publications (texts, tables, figures and drawings).

1. Materials should be edited in line with the standards adopted by “Czas Kultury” and sent only by e-mail to the following address: redakcja@czaskultury.pl.

2. Please attach the following to the paper:

– abstract (up to 700 characters)

– keywords

– bio: academic degree, place of employment, academic research area, selected publications.

3. Please use Times New Roman font and save the text as an rtf or doc file.

4. Font size: 12 points, line spacing: 1,5 lines.

5. Citations to be inserted in straight font, in quotation marks. Quotation marks should be Polish (lower and upper). The text cited in the citation should be between French quotes («...»).

6. Titles of books, articles, pieces, films and works of art should be italicised.

7. For titles of newspapers and magazines straight font and quotation marks should be used.

8. Phrases in foreign languages should be italicised.

9. Footnotes may be used only to provide additional explanation of notions.

10. References to citations should be made in the main text after the citation, in square brackets, in line with MLA Eighth Edition.

11. At the end of the text the list of cited works should be included, in line with the following instruction.

In-text citations

1. Reference to citation should be given to the original source (and not as “as cited in”)

2. Typical reference should include the name(s) of author(s) or editor(s) and page number without punctuation marks, e.g.

[Godzic 85]

[White and White 128]

[Wysocki et al. 12] – for more than two authors

If the author’s name is specified in the text where the reference is included, give page number only, e.g.

“The Germans took me to the ghetto in Warsaw, that was in autumn 1942. I was working in a forced labor camp located on the outskirts of Warsaw, probably in the Ochota district” [Dębski and Talewicz-Kwiatkowska 154] At Okęcie airport, he did earthworks and built various kinds of fortifications. Due to a disease of the eyes, he was released from the camp after the intervention of a German doctor. His taste of freedom did not last long, however, since he was apprehended as a “loitering gypsy” and transported to the camp at Majdanek. For her part, Leokadia Bejman, captured by the Germans in a forest near Warsaw and moved with her husband and children to the Warsaw Ghetto, reports:

There were other Roma there too— from Kozłowski, Pawłowski, Iglencik and others, some are still living today. It was autumn 1942. We didn't stay here long, because I was transported to the camp at Treblinka. At that time I had three children. They took me to Treblinka with a transport of Jews from the ghetto, with my youngest daughter, who had just been born, and my husband. Two of my children remained in the ghetto – Helena and Ignacy [...], who were raised by other Roma from our family. [67]

3. If the author is unknown, the reference should include the first part of the source title and page number.

4. If the work contains numbering used instead of page numbers (e.g. chapters, lines and paragraphs) or is in a digital form (film, TV show episode, audio or video recording), an abbreviation referring to the marking or time record should be given, e.g.

[Platon in 25]

[“Thirsty Bird” 00:03:25-30]

5. If reference is made to a number of works, semi-colon should be used to separate them

[Bauman 159; Kubicki 36]

6. Reference from different locations of the same source should be separated with a comma

[Parandowski 26, 59, 184]

7. If a number of works by one author is mentioned in the list of cited works, the first part of the cited source and page number should be given, e.g. for two works by Z. Bauman

Bauman, Zygmunt. *Bauman o popkulturze. Wypisy (wybór tekstów z lat 1994–2006)*. Wydawnictwa Akademickie i Profesjonalne, 2008.

— *Retrotopia: Jak rządzą nami przeszłość*. Translated by Karolina Lebek, Wydawnictwo Naukowe PWN, 2018.

In such case the reference will be as follows:

[*Retrotopia* 143]

[*Bauman* 25]

8. If the list contains the works of various authors of the same surname, the first letter of the first name should be given in reference, e.g.

[J. Kornhauser 126]

List of cited works

1. please give all cited sources in an alphabetical list, without distinguishing books, periodicals, digital sources etc.;

2. for a number of works by the same author, mention the name with the first work only and then replace it with a triple hyphen — with other works;

3. follow the general MLA pattern:

Title of source. Title of container, Other contributors, Version, Number, Publisher, Publication date, Location.

4. book by one or two authors

Danto, Arthur C. *Świat sztuki. Pisma z filozofii sztuki*. Translated by Leszek Sosnowski. Wydawnictwo Uniwersytetu Jagiellońskiego, 2006.

White, Harrison C., and Cynthia A. White. *Canvases and careers: institutional change in the French painting world: with a new foreword and a new afterword*. University of Chicago Press, 1993.

5. book by more than two authors

Wysocki, Anne Frances, et al. *Writing New Media: Theory and Applications for Expanding the Teaching of Composition*. Utah State UP, 2004.

6. edited work

Bronte, Charlotte. *Jane Eyre*. Edited by Margaret Smith, Oxford UP, 1998.

7. collective work of a single editor

Michalkiewicz, Stanisław, editor. *Wybitni i przeciętni przywódcy a lud i społeczeństwo w dziejach*, Uniwersytet Śląski, 1985.

8. collective work of two or more editors

Bednarek, Stefan, et al., editors, *Polskie miejsca pamięci. Dzieje toposu wolności*, Narodowe Centrum Kultury, 2014.

9. essay, paper, interview, short story, poem comprising a part of a larger work

Copeland, Edward. "Money." *The Cambridge Companion to Jane Austen*, edited by Copeland and Juliet McMaster, Cambridge UP, 1997, pp. 131-48.

10. paper in a periodical

Lorensen, Jutta. "Between Image and Word, Color, and Time: Jacob Lawrence's *The Migration Series*." *African American Review*, vol. 40, no. 3, 2006, pp. 571-86.

11. presentation, lecture

Stein, Bob. "Reading and Writing in the Digital Era". Discovering Digital Dimensions, Computers and Writing Conference, 23 May 2003, Union Club Hotel, West Lafayette, IN. Keynote Address.

12. Internet post or article (without access date)

Żytnicki, Piotr. "To był spokojny Marsz Równości". *Archiwum „Gazety Wyborczej”*, 16 Nov. 2009, <http://www.archiwum.wyborcza.pl/Archiwum/0,0.html#TRNavSST>.

13. personal interview

Smith, Jane. Personal interview. 19 May 2014.

14. published/broadcast interview

Gaitskill, Mary. Interview with Charles Bock. *Mississippi Review*, vol. 27, no. 3, 1999, pp. 129-50.

Amis, Kingsley. Interview by Dale Salwak. "Mimic and Moralist". *Interviews with Britain's Angry Young Men*, Borgo P, 1984.

15. interview published on the Internet

Kopyt, Szczepan. Interview by Joanna B. Bednarek. "Literatura niszczy uzurpacje". *pl*, 28 kwietnia 2018, <http://czaskultury.pl/czytanki/literatura-niszczyc-uzurpacje/>.

16. film, TV show episode, song, work of art etc.

Little Miss Sunshine. Directed by Jonathan Dayton and Valerie Faris. Fox Searchlight, 2006.

„Hush”. *Buffy the Vampire Slayer*, created by Joss Whedon, season 4, episode 10, Mutant Enemy, 1999.

“Thirsty Bird”. *Orange Is the New Black*, created by Jenji Kohan, Netflix, season 2, episode 1, *Netflix*, 6

Jun. 2014, <https://www.netflix.com/watch/70296528>.

Beyoncé. „Pretty Hurts”. *Beyoncé*, Parkwood Entertainment, 2013.

17. if the author is not known, start with the title

18. if the cited work is included in a number of resources, name them all, e.g.

Tucker, Virginia M., et al. “Learning Portals: Analyzing Threshold Concept Theory for LIS Education”. *Journal of Education for Library and Information Science*, vol. 55, no. 2, Apr. 2014, pp. 150-65. *Academic OneFile*,

db12.lincweb.org/login?url=http://go.galegroup.com/ps/i.do?id=GALE%7CA369065399&v=2.1&u=lincclin_ircc&it=r&p=AONE&sw=w&asid=481641178d785366b35d618e23308ebf.

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